Importing field data into sample\_data spreadsheet

1. Easier to work in Sample\_data>Samples sheet if you filter for species and year before beginning (APCL14)
2. copy clownfish data sheet (Collections2014-10-29.csv) into a new sheet in sample\_data spreadsheet
   1. Create new sheet
   2. Click File>Import
   3. Navigate through Pinsky Lab>Philippines>Survey Conversion Files>Michelle’s Scripts>output>Collections2014-10-29.csv
   4. Replace current sheet (only if you are on the blank sheet you just created)
   5. Separator character is comma
3. create a final column in this new sheet called “Sample\_ID” and use this formula to create a sample ID APCLyear\_sample number:=CONCATENATE(D2,"14\_",(TEXT(F2,"000")))
4. Now create a search function on the permanent samples sheet of the sample\_data spreadsheet to fill in the date: =index(Sheet28!B:B, MATCH(A263,Sheet28!L:L,0))
5. Repeat this process with Size [=index(Sheet28!$E:$E, MATCH($A263,Sheet28!$L:$L,0))], lat[=index(Sheet28!$I:$I, MATCH($A263,Sheet28!$L:$L,0))], long[=index(Sheet28!$J:$J, MATCH($A263,Sheet28!$L:$L,0))], and Tail Color[=index(Sheet28!$G:$G, MATCH($A263,Sheet28!$L:$L,0))]
6. Concatenate the notes by creating a new column in which to build the formula which will perform based on if current notes field is blank: =IF(ISBLANK(K263),(INDEX(Sheet28!H:H, MATCH(A263,Sheet28!L:L,0))),CONCATENATE(K263,", ",(INDEX(Sheet28!H:H, MATCH(A263,Sheet28!L:L,0)))))
7. Move the concatenated notes column to the actual notes column by copy and pasting valuesf
8. Once done, copy entire sheet and paste as values to “harden” the data and delete the sheet